

ANDOVERSFORD PARISH COUNCIL

**Minutes of Andoversford Parish Council
Annual Meeting held on
Thursday 8th May 2025 at 7.30pm at Andoversford Village Hall.**

1	Election of Chair – Cllr Steve Haines was proposed as Chair and seconded. He accepted the role and sign the Declaration of Acceptance of Office form.
2	Election of Vice Chair and Councillor responsibilities – Cllr Sian Evans was proposed as Vice Chair and seconded. She accepted the role. Responsibilities we allocated: Burial Ground Officer – Cllr Steve Haines, Deputy – Cllr Tony Burrow Planning - Cllr Chris Baxter Highways - Cllr Sian Evans Waterways - Cllr Ian Hamtpton, deputy:- Cllr Sian Evans Clubs & Village Hall - Cllr Steve Haines Communications - Cllr Sian Evans & Clerk Finance - RFO
3	Apologies: Apologies were received and accepted from Cllr Ian Hampton
4	Declaration of Interests: All up to date
5	Approval and discuss any actions arising from Previous Meeting’s Minutes: Approved & signed the minutes of the Parish Meeting April 2025.
6	Grass Cutting in village: <ul style="list-style-type: none">It was noted from the Grass Cutting contractor that a verge has been damaged at Clock Square making the mowing difficult. It was agreed that the Clerk will write to the house owner asking for repairs to be made to enable the grass cutting to continue.It was noted that a resident of the village had cut some of the grass growing on the A40 to help visibility. GCC will cut the central reservation in May. Burial Ground: Grass cutting is underway
7	Planning: <ul style="list-style-type: none">25/00622/FUL Erection of annexe Bryn House Gloucester Road Andoversford Cheltenham Gloucestershire GL54 4HR - Withdrawn25/00970/TPO 12 Pine Halt Andoversford Cheltenham Gloucestershire GL54 4JX Tree 1901 - Reduce in Contorted Willow away from road by approx 2m Tree 1902 - To fell to ground level and remove Ash Tree showing signs of ash die back on side of road Tree 1903 - To fell to ground level and remove Ash Tree showing signs of ash die back, leaning over road and suppressing hedge below Tree 1904 - To crown raise to 4m Oak tree with limbs hanging over road to avoid any more damage being caused by delivery vehicles Awaiting decision <ul style="list-style-type: none">LOCAL PLAN – no updateNTR - no update from CDCLand Registry - ongoing
8	Highways and PROW It was noted that two drains reported on www.fixmystreet.com have been repaired recently. There have been communications between residents about inconsiderate parking in the village and it was agreed that a reminder will be published in the Village Magazine by the Clerk. The grit bin that was reported to GCC as damaged will be repaired by Cllr Steve Haines rather than being replaced. No further update received from GCC regarding the installation of any speed restrictions on Gloucester Road. It was noted that the average speed cameras installed on the A436 are live.
9	Waterways + Snow Warden:

	<ul style="list-style-type: none"> • Waterways: very little rainfall therefore no issues. • Snow Warden – no action required
10	<p>Club reports (Football/ Village Hall and Cricket Club, any others)</p> <ul style="list-style-type: none"> • The Cricket Club are researching the building of a new storage facility on the Sports Ground. • The Village Hall committee have not met and it was agreed that any donations or grants need to be requested in a timely manner. • A discussion took place regarding the cricket nets, and it was noted that any member can book a session. Booking information will be added to the village website.
11	<p>Finance: Clerk: update on current financial situation -</p> <p>a. £1500 to be paid to the Cricket Club. This is a 5-year agreement and this will be the 3rd payment.</p> <p>b. The Annual Return (AGAR) is currently with the Internal Auditor and awaiting confirmation of the asset register. To be approved and signed at the June meeting,</p>
12	<p>Village Communications, Website & Correspondence –</p> <ul style="list-style-type: none"> • The School are opening an educational setting in the building in the school grounds in association with Altus School. It was noted from the school that “<i>Altus are commissioned by the Local Authority as a short-stay school for children who have been permanently excluded from a mainstream setting, or who require an alternative school place following a referral</i>”. <p>This matter does not fall within the responsibilities of the Parish Council; however, it was agreed that any communications received from the school will be shared with the village. Cllr Steve Haines will verbally update the parents who have contacted the Parish Council about their concerns</p>
13	<p>Village Maintenance</p> <p>a) Defib: working ok</p> <p>b) Trees and Horse Trough: will be replanted by residents</p> <p>c) Any other items – the Brian Pash memorial bench will be installed soon outside Dales Stores</p> <p>d) Projects agreed and approved for the coming year –</p> <ul style="list-style-type: none"> • Notice board to be replaced on Station Road • Installation of speed ANPR cameras on Gloucester Road to reduce speed. It was agreed that Cllr Sian Evans will bring costings and information regarding this to the next meeting. Agreement will be required from both the Police and GCC Highways. It was unanimously agreed that this should be a priority project as there has been no further update from GCC regarding any work by them. • It was agreed that the improvement work to the entrance to the Burial Ground will be deferred for now. <p>e) Update on ongoing approved projects – Hunters Way fencing – this will be undertaken later by a resident.</p>
14	<p>Next Meeting: Thursday 5th June 2025 at 7.30pm at Andoversford Village Hall Committee Room. Public forum at 7.30pm.</p>

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Minutes of
Andoversford Parish Annual Meeting held on

Thursday 8th May 2025 at 7.30pm at Andoversford Village Hall.

Following on from the Annual Parish Council meeting.

1	Apologies for Absence Cllr Ian Hampton sent his apologies
2	Introduction by current Chair of Andoversford Parish Council Cllr Stephen Haines welcomed all to the meeting
3	Reports from County and District Councillors A report from Cllr Paul Hodgkinson was read.
4	<ul style="list-style-type: none">• Reports from Parish Council –• Chairman’s Report• Financial Report• Highways• Waterways + Snow Warden• Burial Ground and Grass Cutting• Planning
5	Annual Reports from village organisations None present
6	Open Parish Discussion – a chance for Parishioners to discuss any Council related topics None present
Meeting closed	