

ANDOVERSFORD PARISH COUNCIL

Minutes of the meeting held Thursday 5th June 2025 at 7.30pm at Andoversford Village Hall.

1 member of public in attendance.

1	Apologies: Apologies from Cllr Paul Hodgkinson due to a clash of meetings. The resignation of Cllr Bernadette Wilcock was accepted.
2	Declaration of Interests: a. Register of Interests; none recorded.
3	Approval and discuss any actions arising from Previous Meeting's Minutes: Approved and signed the minutes of the Annual Parish Meeting on 8th May2025
4	Grass Cutting in village and Burial Ground &: Cllr Steve Haines - Letter to Clock Square residents signed - It was noted that the central reservation has been mown by Highways. Burial Ground - Cllr Burrow will accompany Cllr Haines to the Burial Ground to become informed on operations and management as Deputy.
5	Planning: Cllr Chris Baxter: 25/00970/TPO 12 Pine Halt Andoversford Cheltenham Gloucestershire GL54 4JX - Tree 1901 - Reduce in Contorted Willow away from road by approx 2m Tree 1902 - To fell to ground level and remove Ash Tree showing signs of ash die back on side of road Tree 1903 - To fell to ground level and remove Ash Tree showing signs of ash die back, leaning over road and suppressing hedge below Tree 1904 - To crown raise to 4m Oak tree with limbs hanging over road to avoid any more damage being caused by delivery vehicles Permitted Following the felling of the trees authorised by this consent, 2 new trees must be planted as replacements for the trees to be removed. The replacement trees may be selected from the following list of species or may be of an alternative species if agreed in writing with the Council's Tree Officer: Oak, Beech, Birch, Scots Pine. 25/01461/NONMAT Non-material amendment (Insertion of a new window on side elevation) to 24/03918/FUL - Erection of first floor extension over existing driveway and a replacement garage Sunnybrook House Gloucester Road Andoversford GL54 4HR - Permitted 25/01373/LBC <u>Addition of 5 no. conservation roof lights to north roof pitch</u> Owdeswell Manor Gloucester Road Andoversford Gloucestershire GL54 4LD Rooflights in each bay of the loft on the north side of the roof. This will provide natural light and much-needed ventilation to the whole of the loft space. No other works to the barn are proposed. Awaiting decision 25/01330/FUL <u>Erection of two storey rear and single storey front extensions and alterations to fenestration (part retrospective)</u> 17 Hunters Way Andoversford Cheltenham Gloucestershire GL54 4JW Awaiting decision LOCAL PLAN - NTR - no update from CDC Land Registry - NTR
6	Highways + Prow: Cllr Sian Evans. Cllr Evans showed a presentation regarding the safety and speeding data over the last several years. It was previously agreed that safety and speeding measures will be the priority of the Parish Council this year. Cllr Evans will speak to both the Police and Highways to get agreement on where cameras can be sited on Gloucester Road.

	Discussion took place regarding which cameras to utilise and initiating Community engagement initiatives. Information will be sent out via Social Media to ask for volunteers from the recent Village Whatsapp discussions, as several residents had offered their support to such a scheme. Cllr Evans will also liaise with Cllr Paul Hodgkinson regarding this. Cllr Evans will arrange a village meeting to discuss further. • It was noted that the trenches from drainage and cabling works across Station Road are getting deeper and Cllr Baxter keeps reporting this issue on FIXMYSTREET. It was agreed that a letter would be drafted to Gloucestershire Highways, which can be signed by interested residents regarding this issue. • A drain on Gloucester Road has been recently repaired by Highways but the wrong size drain was fitted, therefore it is once again in need of repair and a cone has been sited on the drain by Highways due to poor repair work. This will be reported on FIXMY STREET again.
7	Waterways + Snow Warden: Cllr Steve Haines • Waterways: It was noted that representatives from Thames Water were collecting sample of water in the stream. It was agreed that Cllr Baxter will contact Thames Water to ask for discharge information. • Snow Warden – n/a
8	Club reports (Football/ Village Hall and Cricket Club, any others) The Village Hall have written to the Parish Council to request a financial donation to help fund the Summer Fun Day. After discussion it was unanimously agreed to donate £2000 to the Village Hall committee as this day is inclusive for the whole village to enjoy. £1500 had been shown in the budget. The Cricket club are investigating potential funding for a purpose-built building to house equipment and have discovered that it is now required to have planning permission in place before any grant application. It was agreed that the Parish Council will submit the planning application on behalf of the Cricket Club, and it will be fully funded by the Cricket Club.
9	Finance: Clerk: update on current financial situation - The AGAR return was reviewed, completed and agreed. Discussion took place regarding the asset register and how this should be reported. It was corrected from previous years to show the purchase value (when known) of items rather than the current value. This means the value has fallen from £18k to £6500. The variance will need to be reported on the AGAR. Information will be published on the notice boards and the website.
10	Village Communications, Website & Correspondence – Clerk & Cllr Evans It was agreed that the Village WhatsApp group and Facebook page are valuable methods of wide communication and Cllr Evans has been proactive in disseminating information.
11	Village Maintenance a) Defib: Cllr Haines advised that the paediatric pads are near expiration. It was agreed to replace these. b) Trees and Horse Trough: nothing to report c) The new grass area at Auctioneers Row will be reseeded again soon, due to the dry weather. d) It was agreed that the Clerk will purchase a new notice board and arrange installation with Cllr Haines. e) Cllr Baxter reported back from the recent Cotswold District Council Summit regarding the transition to a Unitary Council. It was noted that the key message is that smaller parishes may be left out of any changes, and the best option is for small parishes to collaborate with other neighbouring parishes and try to form an alliance with the nearest Town Council (which for Andoversford would be Northleach). It was noted that Andoversford do not have any County/District assets apart from grit bins.
12	Next Meeting: Thursday 10th July 2025 at 7.30pm at Andoversford Village Hall for public questions – Meeting to follow.