

ANDOVERSFORD PARISH COUNCIL

To: Members of the Parish Council.

You are duly summoned to attend the next meeting of
Andoversford Parish Council Meeting be held on
Thursday 5th June 2025 at 7.30pm at Andoversford Village Hall.

Dated 23rd May 2025. Signed by the Clerk



Public Question Time: From 7.30pm residents are invited to present questions to the Parish Council on items on this agenda or raise items for future agenda inclusion consideration at the discretion of the Chair. Each topic has a maximum of 15 minutes, with 3 minutes per speaker. Members of the public may not take part in the meeting itself but may either stay to observe or leave before the general meeting begins. This does not form part of the meeting.

1	Apologies: Clerk to receive apologies for acceptance by Parish Council.
2	Declaration of Interests: a. Register of Interests; Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any prejudicial interests on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant item.
3	Approval and discuss any actions arising from Previous Meeting's Minutes: Approve the minutes of the Annual Parish Meeting May 2025 and any matters arising.
4	Grass Cutting in village: • Council to discuss any arising issues. • Discuss and agree projects for the coming year Burial Ground: • Discuss projects for the year and agree any actions to be taken
5	Planning: • Discuss current planning applications and any required responses • Land Registry update • Neighbourhood plan update
6	Highways + Prow: Progress Reports: Council to discuss any matters arising and agree actions required • Agree and approve action regarding traffic speed cameras on Gloucester Road
7	Waterways + Snow Warden: Waterways: Council to discuss any arising issues. • Snow Warden – Council to discuss and agree future actions. •
8	Club reports (Football/ Village Hall and Cricket Club, any others)
9	Finance: Clerk: update on current financial situation - a. Agree payments to be made and approve payments made since last meeting. b. Review of budget regarding village maintenance list c. Current Balance and budget considerations. d. Approve closing balance of bank account for 2024-2025 accounts e. Approval and signature of Annual Return (AGAR) following the Internal Auditor Review
10	Village Communications, Website & Correspondence – Discuss any communications and any actions required.
11	Village Maintenance a) Defib: b) Trees and Horse Trough: c) Any other items d) Projects to be discussed and approved for the coming year e) Update on ongoing approved projects – Hunters Way fencing
12	Next Meeting: Thursday 3rd July 2025 at 7.30pm at Andoversford Village Hall Committee Room. Public forum at 7.30pm.