

ANDOVERSFORD PARISH COUNCIL

Minutes of the meeting of Andoversford Parish Council Meeting held on Thursday 11th September 2025 at 7.30pm at Andoversford Village Hall.

1	Apologies: Apologies received from County Cllr Paul Hodgkinson Present: Cllr S Haines (Chair), Cllr C Baxter, Cllr I Hampton, Cllr A Burrow, Cllr Evans (Vice Chair)
2	Declaration of Interests: None received.
3	Approval and discuss any actions arising from Previous Meeting's Minutes: The minutes of the July 2025 meeting were signed and approved.
4	Grass Cutting in village: - Grass cutting in the village has resumed after the dry summer. Burial Ground: - Cllr Burrow is now assisting Cllr Haines with the Burial Ground. New signage has been applied to the bins to try to limit cross contamination.
5	Planning: 25/01330/FUL Erection of two storey rear and single storey front extensions and alterations to fenestration (part retrospective) 17 Hunters Way Andoversford GL54 4JW - Permitted 25/01633/LBC Repair work to Mullions in three first floor windows (retrospective) Manor Farm Station Road Andoversford -Permitted 25/01974/FUL Erection of steel framed metal clad storage shed Andoversford Village Hall Andoversford - Awaiting decision - Cllr Baxter has found a useful list of Listed Buildings etc in the Parish, which will be added to web-site LOCAL PLAN - Cllr Baxter spoke to CDC about our application to register the Playing Field as an open green space in the Local Plan; I and it was confirmed that this is not required as the Village owns the land and therefore has a lot of protection. He was advised that the next update on the Local Plan will be consulted on in the Autumn with final Local Plan being finalised in December 2026 Land Registry – no update from simon.escreet yet. Cricket – still awaiting planning permission for the new storage unit
6	Highways and PROW - It was unanimously agreed that there are several measures required to tackle the issue of speeding traffic through the village, especially along Gloucester Road. - Councillor Evans reported on the newly formed Speed Awareness Group, composed of volunteer residents. The group's coordinator has arranged training with Gloucestershire Police and will organise a meeting to discuss the timetable for Speed Awareness sessions. - This group requested the Parish Council research installing white village gates to highlight to traffic that they are passing through a village. Councillor Haines mentioned this was previously discussed with County Councillor Paul Hodgkinson at the previous NoCrash Meetings, but Councillor Evans will seek more information from Gloucestershire Highways. - Councillor Evans has met with the police to review potential locations for automated speed indicator cameras, which require a 30-metre straight view and cannot be mounted on BT posts. More information will be provided at the next meeting, but the idea of camera installation was unanimously agreed. - The speed table (tabletop) is still under consideration by Gloucestershire Highways. The Parish Council has agreed to keep £6000 in their bank account for this scheme. County Councillor Paul Hodgkinson has worked hard on this scheme and has significant funding set aside for it. He continues to negotiate with Gloucestershire Highways on our behalf.

	• Cllr Evans also reported that she had reported on FIXMYSTREET the channels across Station Road which have formed over the years from the construction of new houses – awaiting response. • It was noted that there was a blockage on KAN12 and Cllr Baxter is in discussion with Cotswold Wardens to clear this.																																												
7	Waterways + Snow Warden: Waterways: Council to discuss any arising issues. • Waterways The River Coln on Station Road/Gloucester Road has been cleared by volunteer residents in the village and it was agreed to thank them in the Parish Magazine. Their effort and work have been appreciated by the Parish Council • Snow Warden –nothing to report. Grit requested from Highways this year is zero as we have plenty in stock in the store.																																												
8	Club reports (Football/ Village Hall and Cricket Club, any others) • It was noted that the Summer Family Day organised by the Village Hall and part funded by the Parish Council had been a success. Due to the owl display team unable to attend there is some funds left over and it was resolved to advise the Village Hall to use the remainder of this money for the repairs required for the stile by the Playground, which the Chair of the VH has kindly offered to undertake. • No update from Planning regarding the Cricket Club store yet.																																												
9	Finance: Clerk: update on current financial situation - • Notice board has been ordered - 4 week delivery cost £873.600. Will reclaim VAT • Conclusion of External audit has been undertaken and the notice of conclusion of audit is now published on the website. <table><tr><td>SUMMARY</td><td></td><td></td><td></td></tr><tr><td>COST CODES</td><td>PAID OUT</td><td>PAID IN</td><td>notes</td></tr><tr><td>ADM admin</td><td>£3,319.72</td><td>£0.00</td><td></td></tr><tr><td>CRK cricket</td><td>£1,500.00</td><td>£0.00</td><td>YEAR 3/5</td></tr><tr><td>BRL burial ground</td><td>£295.00</td><td>£500.00</td><td>ANNUAL SHELTER MAINT</td></tr><tr><td>VIL village upkeep</td><td>£604.32</td><td>£0.00</td><td>BUS SHELTER X2 TROUGH, DEFIB</td></tr><tr><td>PLY playground</td><td>£115.20</td><td>£0.00</td><td></td></tr><tr><td>OTH other</td><td>£2,000.00</td><td>£0.00</td><td>FETE DONATION</td></tr><tr><td>PRC precept</td><td>£0.00</td><td>£17,828.00</td><td></td></tr><tr><td>TOTAL</td><td>£7,834.24</td><td>£18,328.00</td><td></td></tr><tr><td>Bank balance at 20/8/2025</td><td>£31,922.54</td><td></td><td></td></tr></table>	SUMMARY				COST CODES	PAID OUT	PAID IN	notes	ADM admin	£3,319.72	£0.00		CRK cricket	£1,500.00	£0.00	YEAR 3/5	BRL burial ground	£295.00	£500.00	ANNUAL SHELTER MAINT	VIL village upkeep	£604.32	£0.00	BUS SHELTER X2 TROUGH, DEFIB	PLY playground	£115.20	£0.00		OTH other	£2,000.00	£0.00	FETE DONATION	PRC precept	£0.00	£17,828.00		TOTAL	£7,834.24	£18,328.00		Bank balance at 20/8/2025	£31,922.54		
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10	Village Communications, Website & Correspondence – Recent interactions by Parish Councillors with older residents in the village led to a discussion regarding how they can access information if they do not use a smart phone or have a computer. It was agreed that all Councillors will bring ideas to the next meeting when a booklet will be made showing in print some up to date village information.																																												
11	Village Maintenance a) Defib: working and reported b) Trees and Horse Trough: Trough is looking good thanks to H Garland. c) Hunters Way fencing – no update d) Dales bench update – There has been frustration from some Village residents that the Memorial Bench for Brian Pash has not been installed yet – it was agreed that the Clerk will write to Dales Stores to ask for an update. e) Any other village matters – Martin Philips from the Village Hall Committee has offered to repair the stile by the playground.																																												
12	Next Meeting: Thursday 9 th October 2025 at 7.30pm at Andoversford Village Hall Committee Room. (to accommodate Cllr Hodgkinson) Public forum at 7.30pm with meeting to follow.																																												