

ANDOVERSFORD PARISH COUNCIL

Minutes or Andoversford Parish Council Meeting be held on Thursday 6th November 2025 at 7.30pm at Andoversford Village Hall.

Public Question Time: No members of the public in attendance.

1	Apologies: Received from Cllr Ian Hampton. Present: Cllr Steve Haines (Chair), Cllr Sian Evans (Vice Chair – Chaired the meeting), Cllr Chris Baxter, Cllr Tony Burrow
2	Declaration of Interests: Register of Interests; none received
3	Approval and discuss any actions arising from Previous Meeting's Minutes: Agreed and signed the minutes of the Parish Council Meeting October 2025.
4	Grass Cutting in village: - Grass cutting has now finished and the invoice for the year has been paid. Burial Ground: - Guide and Regulations booklet to be updated.
5	Planning: 25/01974/FUL Erection of steel framed metal clad storage shed Andoversford Village Hall Crossfields Andoversford Cheltenham Gloucestershire GL54 4LE Awaiting decision (since meeting – permitted) 25/03291/COMPLY Compliance with condition 3 (Bat mitigation strategy) of consent 25/01373/LBC - Addition of 2 no. conservation roof lights to north roof pitch and direct glazing to existing opening in east elevation gable Owdeswell Manor Gloucester Road Andoversford Gloucestershire GL54 4LD Awaiting decision Update to Local Plan Parish Councillors attended a Cotswold District Council forum in Moreton-in-Marsh on 5 November. A question was pre-submitted, as requested, asking: <i>“Andoversford is scheduled to have 130 houses built between now and 2043. Which parcels of land are these expected to be built on, given that only one site (A2) is currently shown in the plan?”</i> Unfortunately, none of the pre-submitted questions were addressed during the meeting however the speaker confirmed that CDC will soon undertake an “open land call,” inviting landowners to submit potential development sites. Any proposed sites will be required to undergo online transport-link modelling to assess their infrastructure suitability. We will not be informed about any new or current land allocations until April 2026, when CDC will publish updated maps identifying potential development plots. It was noted that the revised Local Plan must be adopted by the end of 2026 so it can be approved by Central Government before the new Unitary Authority (UA) is formed. If this deadline is met, the updated Plan will carry forward into the UA. An online public consultation, which is the preferred method for feedback, opens on 14 November and will run for seven weeks. Information will be posted on parish noticeboards and on the website: www.andoversfordparish.gov.uk. Housing types and the definition of “affordable” housing—particularly within the Cotswolds—were discussed at the forum. There is a district-wide need for more bungalows to support downsizing, and approximately 1,600 people are currently on the affordable housing waiting list. As a general principle, 40% of new housing developments should be classed as affordable.

	Some areas have additional housing targets beyond 2043, although no such figure was provided for Andoversford. Concerns were also raised about ambulance service provision as a key consideration in determining suitable development locations. The Parish Council will prepare a document outlining what infrastructure upgrades or new facilities the village would require should significant housing development take place. Initial considerations include: A. Additional capacity at the Thames Water treatment plant B. Increased capacity at the pumping station C. Expansion of local electricity substations D. Road improvements, including traffic calming measures and/or cameras E. Later evening bus services from Cheltenham and other routes The Council also identified the need for a better understanding of current local housing needs, including: A. How many residents would consider moving to smaller bungalows B. How many younger residents would be interested in affordable housing to remain in the village Unitary Authority The forum also noted that Neighbourhood Partnership maps will be created in 2026 by CDC/the UA. These partnerships aim to group smaller parishes together for shared services such as mowing and groundworks contracts. The Parish Council will be informed of its designated partnership and engaged in the process in due course. The location of the new Unitary Authority's main council office has not yet been determined.																																																							
6	Highways + Prow: • The community-led Speed Watch Group is continuing to collect data using the Police speed detection equipment and these results are being reported to the Police. The Parish Council wish to acknowledge the hard work that the SWG are putting into this project, and thanks were noted to Karen Soanes for co ordinating the group. • Cllr Baxter suggested that the Councillors check the drains and grit bins locally to each Councillor and report any issues on www.fixmystreet.com • Cllr Evans is collating information regarding speed cameras and other speed awareness ideas. The School has shown interest in creating speed signs.																																																							
7	Waterways + Snow Warden: Waterways – Nothing to report Snow Warden – Nothing to report																																																							
8	Club reports (Football/ Village Hall and Cricket Club, any others) Nothing to report																																																							
9	Finance: Clerk: update on current financial situation - <table><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td>SUMMARY</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td>COST CODES</td><td>PAID OUT</td><td>PAID IN</td><td></td></tr><tr><td></td><td>ADM admin</td><td>£4,300.16</td><td>£0.00</td><td></td></tr><tr><td></td><td>CRK cricket</td><td>£1,500.00</td><td>£0.00</td><td></td></tr><tr><td></td><td>BRL burial ground</td><td>£475.00</td><td>£500.00</td><td></td></tr><tr><td></td><td>VIL village upkeep</td><td>£3,593.12</td><td>£0.00</td><td></td></tr><tr><td></td><td>PLY playground</td><td>£0.00</td><td>£0.00</td><td></td></tr><tr><td></td><td>OTH other</td><td>£0.00</td><td>£0.00</td><td></td></tr><tr><td></td><td>PRC precept</td><td>£0.00</td><td>£23,770.00</td><td></td></tr></table>							SUMMARY										COST CODES	PAID OUT	PAID IN			ADM admin	£4,300.16	£0.00			CRK cricket	£1,500.00	£0.00			BRL burial ground	£475.00	£500.00			VIL village upkeep	£3,593.12	£0.00			PLY playground	£0.00	£0.00			OTH other	£0.00	£0.00			PRC precept	£0.00	£23,770.00	
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			TOTAL	£9,868.28	£24,270.00	
			Bank balance at 9TH OCTOBER 2025			
			£35830.50			
10	Village Communications, Website & Correspondence – • Cllr Haines has been in Communication with Atlas Communications via GCC and it was agreed that the Clerk will email Atlas to invite them to a Parish Council meeting • Information for older resident publication - Information is still being collected from various sources.					
11	Village Maintenance a) Defib: working ok and reported – new torch purchased b) Trees and Horse Trough: fine c) Hunters Way fencing - no update d) Dales bench update – letter to Dales sent no official response yet. It was agreed to monitor this. e) Any other village matters - none					
12	Next Meeting: Thursday 4th December 2025 at Andoversford Village Hall Committee Room. Public forum at 7.30pm with meeting to follow.					