

**ANDOVERSFORD PARISH COUNCIL**

**Minutes of the meeting**

**Andoversford Parish Council**

**Thursday 11<sup>TH</sup> JUNE 2026 at 7.30pm at Andoversford Village Hall.**

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| 1 | <b>Apologies:</b> received and accepted from Cllrs Evans and Hampton.<br>Present: Cllr Haines, Baxter, Burrow.<br>2 members of the public in attendance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2 | <b>Declaration of Interests:</b><br>None received                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3 | <b>Approval and discuss any actions arising from Previous Meeting's Minutes:</b><br>Agreed and signed the minutes of the Annual Parish Council Meetings held in May 2026.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4 | <b>Grass Cutting in village:</b> <ul style="list-style-type: none"><li>Grass cutting is continuing as normal throughout the village. It was noted that there are several pavements that are getting overgrown and these will be cleared by the contractor.</li><li>It was noted that Gloucestershire Highways have recently cut the A4 verges improving visibility.</li></ul> <b>Burial Ground:</b> <ul style="list-style-type: none"><li>It was noted that the IBC is filling up again with the recent rainfall and therefore the uneven headstones can now be resettled. The shelter and fencing are due to be recoated as this is scheduled biannually.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5 | <b>Planning:</b><br><a href="#">Erection of single-storey rear extension with associated works</a><br>Colebrook House Gloucester Road Andoversford Cheltenham Gloucestershire GL54 4HR<br>Ref. No: 26/01128/FUL   Validated: Tue 14 Apr 2026. Permitted<br><a href="#">Installation of air conditioning unit to orangery, outdoor kitchen, and extended stone paving with associated works</a><br>Sandywell Garden Cottage Sandywell Park Whittington Cheltenham Gloucestershire GL54 4HF<br>Ref. No: 26/01133/LBC   Validated: Mon 13 Apr 2026 Application withdrawn<br><a href="#">Replacement detached garage with associated works</a><br>Overbrook Hunters Way Andoversford Cheltenham Gloucestershire GL54 4JW<br>26/00807/FUL   Validated: Mon 30 Mar 2026 Permitted<br><a href="#">Erection of single storey rear conservatory, front extension and porch, amendments to fenestration and associated works</a><br>Riverbank Gloucester Road Andoversford Cheltenham Gloucestershire GL54 4HR<br>Ref. No: 26/01482/FUL   Validated: Thu 21 May 2026 Awaiting decision<br><a href="#">Erection of front facing dormer and associated works.</a><br>Beckfield Station Road Andoversford Cheltenham Gloucestershire GL54 4HP<br>Ref. No: 26/01672/FUL   Validated: Wed 10 Jun 2026 Awaiting decision<br><ul style="list-style-type: none"><li>Update on land behind Pine Halt -. Concerns arose following reports that a parcel of land on the edge the village may have been sold, with rumours suggesting that the new owners were expected to arrive and settle with caravans over the recent Bank Holiday weekend. The Parish Council were in discussions with neighbouring landowners, along with other local residents and farmers, who shared their concerns not only for their own properties but for the wider village community. They took proactive steps to immediately secure several accesses to this land and we are pleased to report that following considerable negotiation and the generosity of a neighbouring landowner along with the Sandywell community, this land has now been purchased by a private owner, Mike Cuttell from Sandywell Farm. The Parish Council would like to give thanks to Mr Mike Cuttell for his support and generosity in helping to secure the future of this land and safeguard the interests of the village.</li></ul> |
| 6 | <b>Highways + Prow:</b> <ul style="list-style-type: none"><li>Update on current Highways projects – an email from Cllr Hodgkinson confirmed that Highway: will be undertaking various road works throughout the village through the summer. As Cllr Evans was absent from the meeting, there was little to report this month.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| 7                  | <b>Waterways + Snow Warden: Waterways:</b> Council to discuss any arising issues. <ul style="list-style-type: none"><li><b>Waterways</b> – it was agreed to follow up the requests for advice from the River Guardians regarding weeds in the stream and what actions, if any, should be taken</li><li><b>Snow Warden</b> –none</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 8                  | <b>Club reports (Football/ Village Hall and Cricket Club, any others)</b> <p>The Cricket Club reported that the ties on the ground covers over the cricket square had recently been cut which meant their game had to be abandoned due to flooding. Both the football and cricket clubs are hoping to expand in the near future.</p> <p>After talking to some village and neighbouring village residents, the Village Hall committee will be asked about any possibility of restarting a café, If this is not possible, alternatives may be looked at.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 9                  | <b>Finance: Clerk:</b> update on current financial situation - <p>It was noted that the VAT reimbursement has now been received.</p> <p>Thanks were given to the Internal Auditor for his support and</p> <p>Payments have been made to the Cricket Club, the bus shelter cleaners and the grant towards the Annual Sumer Family Fun Day</p> <p>The Clerk was given authority to order the signage for the Millennium Tree as required.</p> <p>CIL money was allocated against expenditure for playground equipment replacement parts.</p> <table><tr><td>COST CODES</td><td>PAID OUT</td><td>PAID IN</td></tr><tr><td>ADM admin</td><td>£1,828.05</td><td>£679.46</td></tr><tr><td>CRK cricket</td><td>£1,500.00</td><td>£0.00</td></tr><tr><td>BRL burial ground</td><td>£0.00</td><td>£500.00</td></tr><tr><td>VIL village upkeep</td><td>£2,995.08</td><td>£0.00</td></tr><tr><td>PLY playground</td><td>£118.80</td><td>£0.00</td></tr><tr><td>OTH other</td><td>£0.00</td><td>£0.00</td></tr><tr><td>PRC precept</td><td>£0.00</td><td>£18,413.00</td></tr><tr><td>TOTAL</td><td>£6,441.93</td><td>£19,592.46</td></tr><tr><td>BALANCE AT</td><td>12 June 2026</td><td>£39,384.45</td></tr></table> | COST CODES | PAID OUT | PAID IN | ADM admin | £1,828.05 | £679.46 | CRK cricket | £1,500.00 | £0.00 | BRL burial ground | £0.00 | £500.00 | VIL village upkeep | £2,995.08 | £0.00 | PLY playground | £118.80 | £0.00 | OTH other | £0.00 | £0.00 | PRC precept | £0.00 | £18,413.00 | TOTAL | £6,441.93 | £19,592.46 | BALANCE AT | 12 June 2026 | £39,384.45 |
| COST CODES         | PAID OUT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | PAID IN    |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| ADM admin          | £1,828.05                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £679.46    |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| CRK cricket        | £1,500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £0.00      |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| BRL burial ground  | £0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | £500.00    |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| VIL village upkeep | £2,995.08                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £0.00      |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| PLY playground     | £118.80                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | £0.00      |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| OTH other          | £0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | £0.00      |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| PRC precept        | £0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | £18,413.00 |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| TOTAL              | £6,441.93                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £19,592.46 |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| BALANCE AT         | 12 June 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £39,384.45 |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 10                 | <b>Approval of policies</b> (previously distributed to Councillors) <ul style="list-style-type: none"><li>Finance Both policies were moved to the next meeting due to minor amendments required.</li><li>IT policy</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 10                 | <b>Village Communications, Website &amp; Correspondence –</b> <ul style="list-style-type: none"><li>information for older resident publication – this has not progressed and it was agreed that information could be displayed better if a café is restarted in the village.</li><li>Millennium Oak Tree identification plaque – wording was agreed and this project will be started soon.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 11                 | <b>Village Maintenance</b> <ol style="list-style-type: none"><li>Defib: - working ok. Reported as online and ready</li><li>Trees and Horse Trough: good</li><li>Hunters Way fencing - no update</li><li>Dales bench update- now in place</li><li>Any other village matters – It was noted that some graffiti has appeared in the bus shelter on Gloucester Road. This will be monitored for any further damage.</li></ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |
| 12                 | <b>Next Meeting: Thursday 2<sup>nd</sup> July 2026</b> at 7.30pm at Andoversford Village Hall Committee Room. Public forum at 7.30pm with meeting to follow.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |          |         |           |           |         |             |           |       |                   |       |         |                    |           |       |                |         |       |           |       |       |             |       |            |       |           |            |            |              |            |