

## **ANDOVERSFORD PARISH COUNCIL**

**To: Members of the Parish Council.**

**You are duly summoned to attend the next meeting of  
Andoversford Parish Council Meeting be held on  
Thursday 3rd September 2026 at 7.30pm at Andoversford Village Hall.**

Dated 23<sup>rd</sup> August 2026 Signed by the Clerk



Public Question Time: From 7.30pm residents are invited to present questions to the Parish Council on items on this agenda or raise items for future agenda inclusion consideration at the discretion of the Chair. Each topic has a maximum of 15 minutes, with 3 minutes per speaker. Members of the public may not take part in the meeting itself but may either stay to observe or leave before the general meeting begins. This does not form part of the meeting.

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| 1  | <b>Apologies:</b> Clerk to receive apologies for acceptance by Parish Council.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2  | <b>Declaration of Interests:</b> <ul style="list-style-type: none"><li>a. Register of Interests; Councillors are reminded of the need to update their register of interests.</li><li>b. To declare any personal interests in items on the agenda and their nature.</li><li>c. To declare any prejudicial interests on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant item.</li></ul>                                                  |
| 3  | <b>Approval and discuss any actions arising from Previous Meeting's Minutes:</b><br>Agree and approve the minutes of the Annual Parish Council Meeting July 2026 and address any matters arising.                                                                                                                                                                                                                                                                                                |
| 4  | <b>Grass Cutting in village:</b> <ul style="list-style-type: none"><li>• Discuss any arising issues and approve any actions needed</li></ul> <b>Burial Ground:</b> <ul style="list-style-type: none"><li>• Discuss any arising issues and approve any actions needed.</li></ul>                                                                                                                                                                                                                  |
| 5  | <b>Planning:</b> <ul style="list-style-type: none"><li>• Discuss current planning applications and any required responses</li></ul>                                                                                                                                                                                                                                                                                                                                                              |
| 6  | <b>Highways + Prow:</b> <ul style="list-style-type: none"><li>• Update on recent Highways reports and action on PROWs</li></ul>                                                                                                                                                                                                                                                                                                                                                                  |
| 7  | <b>Waterways + Snow Warden: Waterways:</b> Council to discuss any arising issues. <ul style="list-style-type: none"><li>• <b>Waterways</b> – agree any action required</li><li>• <b>Snow Warden</b> – agree future actions. Agree return for Highways Winter grit Supplies</li></ul>                                                                                                                                                                                                             |
| 8  | <b>Club reports (Football/ Village Hall and Cricket Club, any others)</b><br>Receive updates from any clubs, village hall or other groups                                                                                                                                                                                                                                                                                                                                                        |
| 9  | <b>Finance: Clerk:</b> update on current financial situation - <ul style="list-style-type: none"><li>a. Agree payments to be made and approve payments made since last meeting.</li><li>b. Review of current spending and approval of any forthcoming financial issues – Discuss an update to the financial regulations regarding approval of other works.</li><li>c. Receive Current Balance</li><li>d. AGAR – Notice of Conclusion of Audit – documents available to view on website</li></ul> |
| 10 | <b>Approval of policies</b> (previously distributed to Councillors) <ul style="list-style-type: none"><li>• <b>IT &amp; Finance Policies to be approved</b></li></ul>                                                                                                                                                                                                                                                                                                                            |
| 11 | <b>Village Communications, Website &amp; Correspondence –</b> <ul style="list-style-type: none"><li>• Millennium Oak Tree identification plaque – update</li><li>• Emergency Preparedness Plan – action</li></ul>                                                                                                                                                                                                                                                                                |
| 12 | <b>Village Maintenance</b> <ul style="list-style-type: none"><li>a) Defib:</li><li>b) Trees and Horse Trough:</li><li>c) Hunters Way fencing</li><li>d) Any other village matters - Overgrown hedge blocking visibility - 16 Templefields Broken Grit bin in Templefields, Mirror on Pine Halt</li></ul>                                                                                                                                                                                         |
| 13 | <b>Next Meeting: Thursday 1<sup>st</sup> October 2026</b> at 7.30pm at Andoversford Village Hall Committee Room. Public forum at 7.30pm with meeting to follow.                                                                                                                                                                                                                                                                                                                                  |