

ANDOVERSFORD PARISH COUNCIL.

Minutes of Andoversford Parish Council Meeting held on Thursday 3rd September 2026 at 7.30pm at Andoversford Village Hall.

Public Session

Four members of the public were in attendance.

Local Plan Consultation

Discussion took place regarding the consultation on the Local Plan. The Chair reiterated that, should any planning applications be submitted for development on the land behind the Village Hall (site A2 in the Local Plan), or elsewhere within the village, residents would be notified and a meeting would be convened to discuss the proposals.

Grit Bins – Pine Halt

DH requested information regarding the purchase and installation of grit bins further along Pine Halt, within the cul-de-sac. The Clerk will provide information regarding potential suppliers.

Hedge – Station Road/Pine Halt

It was noted that the hedge on the corner of Station Road, opposite the entrance to Pine Halt, would benefit from being cut back substantially. It was agreed that residents would approach the Church regarding this matter.

Land off the A40 – behind Pine Halt

No further information has been received regarding the land on the A40 behind Pine Halt. Any planning information received will be circulated to residents as appropriate.

1	Apologies: Received and accepted from Cllr Burrow and Cllr Baxter. County Cllr Paul Hodgkinson In attendance: Cllr Haines, Cllr Evans & Cllr Hampton.
2	Declaration of Interests: a. Register of Interests; Councillors were reminded to update their register of interests if necessary. b. Declaration of any personal interests in items on the agenda and their nature. - Cllr Haines declared that he would invoice for a days work for the restorative work required at the Burial Ground, with the contractor. c. declare any prejudicial interests on the agenda and their nature. . - none
3	Approval and discuss any actions arising from Previous Meeting's Minutes: Agreed and approved the minutes of the last Parish Council Meeting held in July 2026. The minutes were signed and filed.
4	Grass Cutting in village: - No grass cutting recently due to the extreme dry weather. A few more cuts are expected before the end of the season and will be invoiced accordingly by the contractor. Burial Ground: - A memorial stone has been installed but the soil left on grave. Cllr Haines will sort this out. - The entrance gate had collapsed and on closer inspection it had rotted off completely at the ground. It was agreed (via email chain) that the gate posts would need to be installed differently, and this would add to the cost. - Discussion took place regarding the entrance to the Burial ground, and it was agreed to revisit the quotes from last year and discuss at the next meeting.
5	Planning: Erection of single storey rear conservatory, front extension and porch, amendments to fenestration and associated works Riverbank Gloucester Road Andoversford Cheltenham Gloucestershire GL54 4HR 26/01482/FUL Validated: Thu 21 May 2026 Permitted Erection of front facing dormer and associated works. Beckfield Station Road Andoversford Cheltenham Gloucestershire GL54 4HP 26/01672/FUL Validated: Wed 10 Jun 2026 Refused
6	Highways + Prow: - There have been many comments from the Parish that the resurfacing of Gloucester Road is an improvement, but Cllr Haines has requested better road signage (Keep Clear) at the entrance/exit of Crossfields. - Cllr Evans is still liaising with Highways to get the village gates installed.

	It was agreed that the Clerk will contact the School to discuss reinstating the zig zag lines outside the entrance to the school.
7	Waterways + Snow Warden: Waterways: Waterways – Cllr Evans reported the successful sessions with the village turning out to help eliminate the Himalayan Balsam that was growing in the River Anna. It is hoped that this can be repeated annually. Snow Warden – Winter grit Supplies - we have plenty of bagged grit.
8	Club reports (Football/ Village Hall and Cricket Club, any others) None. It was noted that the Family Fun Day seemed successful, and a report will be asked for at the next Village Hall meeting.
9	Finance: Clerk: - - Discussion regarding updating the financial regulations was discussed and it was agreed that in future all jobs should be agreed in writing, and any extra works must be agreed beforehand – by email if necessary – to provide an audit trail. - AGAR – Received Notice of Conclusion of Audit – documents available to view on website
10	Approval of policies (previously distributed to Councillors) - IT Policy approved. All Councillors now using .gov email addresses - Finance policy to be reviewed for approval.
11	Village Communications, Website & Correspondence – - Millennium Oak Tree identification plaque was installed before the meeting. - Emergency Preparedness Plan – this was discussed briefly but as the Parish Council do not own any meeting spaces, it was thought that this would be difficult to prepare. It will be discussed again at the next meeting. - Correspondence was received regarding the Village Club but this was sent anonymously. A response has been sent.
12	Village Maintenance - Defib: working - Trees and Horse Trough: all fine - Hunters Way fencing – This is owned by local resident who will repair it - Any other village matters - Overgrown hedge blocking visibility - 16 Templefields – reported to Bromford Housing - Broken Grit bin in Templefields, Mirror on Pine Halt – Cllr Haines to repair
13	Next Meeting: Thursday 1st October 2026 at 7.30pm at Andoversford Village Hall Committee Room. Public forum at 7.30pm with meeting to follow.